

Speech – Fall 2023/Spring 2024

Instructor: Sara Kraft

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DIAL Virtual School Office Hours: Emails checked in the afternoon (Central Standard Time Zone)

Communication with me is very important to your success in this course.

Course Description:

This course covers the elements for the state of South Dakota's speech requirement. The course is delivered online using Blackboard Learn, and involves the use of email, file attachments, discussion forums and various other technology tools.

SD Content Standards ("I can" statements)

- I can clearly state my position in a discussion.
- I can expand upon others' ideas.
- I can effectively use research to support my position.
- I can work with fellow students to establish goals and deadlines for group projects.
- I can enhance a discussion by incorporating other students.
- I can summarize points of view that may differ from my own.
- I can use different viewpoints to qualify or justify my argument.

Course Objectives:

- Define communication
- Identify verbal and nonverbal communication
- Determine effective listening skills
- Demonstrate effective delivery and organizational techniques
- Identify the different types of speeches
- Present an introductory, informative, process, and persuasive speech

Course Content:

Unit 1: Speaking and Listening Skills

- Public speaking experience
- Observe non-verbal communication
- Talk show observation/effective verbal and non-verbal communication
- Listening skills
- Steps in preparing a speech

Unit 2: Types of Speeches

- Speech identification/types of speeches
- Introductory speech
- Informative speech
- Demonstration/Process speech
- Persuasive speech

Assessment and Evaluation:

All assignments are to be completed before a grade is issued. Grading will be completed by the instructor on a weekly basis.

- Written assignments
- Speech evaluations

Grades assigned to this course will be based on a percentage and the student's local school district will determine the letter grade that represents based on district policy.

Student Preparedness and Expectations:

Students enrolled in a distance learning course need the maturity and self-discipline to be successful in on-line learning. A successful student should:

- Have access to a computer and Internet connection
- Be able to use email
- Commit to completing and turning in all assignments
- Be able to work independently
- Use proper etiquette when interacting on-line

Academic integrity is a guiding principle of this course. Work submitted by the students **MUST** be that student's own work. Students assume full responsibility for the content and integrity of the academic work they submit. Students who are found to be in violation of this policy will be dealt with on an individual basis.