

Pharmacy technicians perform a variety of duties in a pharmacy under the supervision of a licensed pharmacist, including receiving prescription medicine, counting tablets, labeling bottles, maintaining patient profiles, preparing insurance claim forms, and performing administrative functions such as answering phones, stocking shelves, and operating cash registers.

Students who are accepted will participate in a rigorous, online, year-long curriculum and will be prepared to pursue the national certification.

Students will learn:

- ◆ Role of the pharmacy technician
- ◆ Laws governing pharmacy techs
- ◆ Pharmaceutical calculations
- ◆ Prescription processing
- ◆ Basic pharmacology

The class will be presented online through Pharmacy Technician's University online training. The instruction will include guidance provided by the instructor to assist students with the class requirements.

Students will be assigned online activities and quizzes that will require them to work independently and with their local pharmacist.

A local pharmacy connection will be needed to provide an observation time, as well as, completing an evaluation for the student. Shadowing of 10 fall hours and 25 spring hours is required for this program.

To become a **Registered** Pharmacy Technician in **South Dakota**:

- Be 16 years or older
- Be employed in South Dakota as a Pharmacy Technician
- Submit application to the SD Board of Pharmacy (\$25 fee)
- Submit application within 30 days of hire

<https://doh.sd.gov/licensing-and-records/boards/pharmacy/licensing-requirements/pharmacy-technicians/>

To become **Nationally Certified**:

- Be a high school graduate or have a GED
- Complete ONE of the following:
  - ◆ A recognized education/training program such as Pharmacy Technician's University
  - ◆ At least 500 hours of pharmacy tech work experience
- Passing score on the Pharmacy Technician Certification Exam (\$129)

<https://ptcb.org/credentials/certification/certified-pharmacy-technician/>

Important clarification—South Dakota: Certification is not required for initial registration or continued employment. The South Dakota Board does not certify technicians. Certification is handled by national organizations.

# PHARMACY TECHNICIAN



**ONLINE TRAINING OPPORTUNITY  
FOR HIGH SCHOOL SENIORS**

  
**dial**  
**Virtual School**

DIAL Virtual School  
PO Box 518  
Platte SD 57369  
(605) 337-3178  
dialsd.net

## Students

- ⇒ **SENIORS, graduating 2027**  
(limited to 20)
- ⇒ Interested in healthcare
- ⇒ Dedicated to online learning — this is a rigorous, time-consuming course.
- ⇒ Math competent
- ⇒ Ability to work on a team
- ⇒ Professional behavior and dress while shadowing

### Recommended Prerequisite Classes:

- \* Medical Terminology
- \* Health Careers I & II
- \* Anatomy/Physiology
- \* Bio Med—Project Lead the Way

Classes available at  
SD Center for Virtual Education  
[sdcve.k12.sd.us](http://sdcve.k12.sd.us)

## Parents

- ⇒ Support student commitment
  - \* Time to study
  - \* Transportation to pharmacy
- ⇒ Possible costs not covered by the school

## School

- ⇒ Grant credit for online class — year-long, one hour per day, one credit
- ⇒ Provide a school facilitator for DIAL class
- ⇒ Assist student to find a cooperating pharmacy for shadowing
- ⇒ Purchase educational service from DIAL Virtual School
- ⇒ Provide computer and internet access for student use



## Pharmacist

- ⇒ Provide shadowing experiences for the pharmacy technician student
- ⇒ Communicate with the instructor and complete a student evaluation form

## Cost

DIAL Virtual School  
Educational Service Fee:

\$ 650 full year  
(\$ 325/semester)

## Application Process

1. Students fill out the application form located at [dialsd.net](http://dialsd.net) under the “Courses” tab by May 31, 2026.
2. Students will be accepted by early June. Parents & administrators will be notified and asked to confirm support of the student.
3. Administrators will enroll accepted students in the class by August 15, 2026, through the SD Center for Virtual Education— [sdcve.k12.sd.us](http://sdcve.k12.sd.us)

